



OVERVIEW AND SCRUTINY COMMITTEE

Monday, 20th July, 2015

7.00 pm

Town Hall, Watford

Publication date: 9 July 2015

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

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If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor J Dhindsa (Vice-Chair)

Councillors K Crout, K Hastrick, A Joynes, A Khan, A Rindl, L Topping and D Walford

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES

The minutes of the meeting held on 18 June 2015 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

(All minutes are available on the Council's [website](#).)

4. HOUSING UPDATE

To receive an update from the Head of Community & Customer Services and the Interim Housing Section Head regarding housing.

5. OUTSTANDING ACTIONS AND QUESTIONS (Pages 7 - 10)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings. The Committee and Scrutiny Officer will provide any further updates following the publication of the agenda.

6. EXECUTIVE DECISION PROGRESS REPORT (Pages 11 - 14)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

7. HERTFORDSHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE

Councillor Hastrick, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

Scrutiny Panels and Task Groups

8. BUDGET PANEL

Since the last Overview and Scrutiny Committee, Budget Panel has met on the following occasion –

- 7 July 2015

The minutes are available on the Council's website –
www.watford.gov.uk/budgetscrutiny

The Chair of Budget Panel to provide an update to the Scrutiny Committee.

9. OUTSOURCED SERVICES SCRUTINY PANEL

Since the last Overview and Scrutiny Committee, Outsourced Services Scrutiny Panel met on the following occasion –

- 6 July 2015

The minutes are available on the Council's website -
<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=223>

The Chair of Outsourced Services Scrutiny Panel to provide an update to the Scrutiny Committee.

10. COMMUNITY SAFETY PARTNERSHIP TASK GROUP

The Community Safety Task Group first meeting is due to take place in September.

Previous minutes are available on the Council's website -
<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=209>

11. SCRUTINY PROPOSAL - MANAGEMENT OF CONSERVATION AREAS (Pages 15 - 24)

The Scrutiny Committee to consider a scrutiny proposal and whether to establish a Task Group.

12. VOLUNTARY SECTOR AND COMMISSIONING FRAMEWORK (COMMUNITY CENTRES) TASK GROUP - FINAL REPORT (Pages 25 - 86)

The Scrutiny Committee is asked to review the recommendations contained in the Task Group's final report.

13. DATES OF NEXT MEETINGS

- Wednesday 29 July 2015 (for call-in only)
- Thursday 24 September 2015
- Thursday 22 October 2015 (for call-in only)